



## Rotary District 7120 Youth Exchange Host Family Renewal Form

Mail to Ed Clark, 5 Booth St, Shortsville, NY 14548

Rotary Club \_\_\_\_\_ Club Youth Exchange Counselor \_\_\_\_\_

Rotary District 7120 is committed to creating and maintaining the safest possible environment for all participants in Rotary activities. It is the duty of all Rotarians, Rotarians' spouses, partners, Host Families and any other volunteers to safeguard to the best of their ability the welfare of and to prevent the physical, sexual, or emotional abuse of children and young people with whom they come into contact.

Please do not use this form if a complete background check has not previously been submitted. Rotary International requires that District Youth Exchange Programs be in compliance with RI policy as pertains to programs involving youth. In addition, effective 4 May 2006, the US State Department has revised regulations pertaining to the Secondary School Student Exchange program in the United States. Criminal Background Checks are required for all adult members of Host Families & Volunteers. Renewals are required every 12 months.

### 1. PERSONAL INFORMATION

#### Host Father (Head of Household)

Name:	_____
DOB dd/mm/yr)	_____
Street Address	_____
City/State/Zip	_____
Home Phone:	_____ Business Phone: _____
Fax:	_____ Cell: _____
Email:	_____

#### Host Mother or Partner

Name:	_____
DOB dd/mm/yr)	_____
Street Address	_____
City/State/Zip	_____
Home Phone:	_____ Business Phone: _____
Fax:	_____ Cell: _____
Email:	_____

1. Have you ever been convicted of or plead guilty to any crime(s)? \_\_\_ Yes \_\_\_ No

2. Have you ever been subject to any court order involving any sexual, physical or verbal abuse including but not limited to any domestic violence or civil harassment injunction or protective order? \_\_\_ Yes \_\_\_ No

If yes, describe in full. Include date(s) of crime(s) and in which country and state each took place. (Attach separate sheet if necessary)

\_\_\_\_\_  
\_\_\_\_\_

1. Have you ever been convicted of or plead guilty to any crime(s)? \_\_\_ Yes \_\_\_ No

2. Have you ever been subject to any court order involving any sexual, physical or verbal abuse including but not limited to any domestic violence or civil harassment injunction or protective order? \_\_\_ Yes \_\_\_ No

If yes, describe in full. Include date(s) of crime(s) and in which country and state each took place. (Attach separate sheet if necessary)

\_\_\_\_\_  
\_\_\_\_\_

**1. RESIDENCE:** (If less than five years, please list prior residence(s) on separate sheet.)

Current  
Address: \_\_\_\_\_

City: State/Province: Zip/Postal Code: How long at this address? \_\_\_\_\_

**2. If employed, provide Employment History:** (If less than two years, list prior employment on separate sheet.)

Current employer: \_\_\_\_\_ Supervisor's name: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

**3. List children & others living in home full or part-time**

<u>Name</u>	<u>sex</u>	<u>age</u>	<u>Name</u>	<u>sex</u>	<u>age</u>
_____			_____		
_____			_____		
_____			_____		

**WAIVER/CONSENT/RELEASE**

I certify that all of the statements in this affidavit, and in any attachments hereto, are true and correct to the best of my knowledge. I also certify that I have not withheld any information that would affect this affidavit unfavorably, if disclosed. I understand that any omission of facts or misrepresentation will result in my elimination from consideration for any volunteer position with the Rotary District 7120 Youth Exchange, Inc. program or its affiliates. I further certify that I understand that Rotary District 7120 Youth Exchange, Inc. program's intent is to deny a position to anyone convicted of a crime of violence or a crime against another person.

I hereby give my permission for Rotary District 7120 Youth Exchange Inc. to investigate, verify and obtain information given in this affidavit, including searches of law enforcement and published records (including driving records and criminal background checks), contact with former employers and reference interviews. I understand that this information will be used, to determine my eligibility for a volunteer position with the Rotary District 7120 Youth Exchange Inc. program. I also understand that as long as I remain a volunteer with Rotary District 7120 Youth Exchange Inc., the criminal history records check may be repeated as deemed necessary. I understand that I will have an opportunity to review the criminal history report and that there is a procedure available for clarification, if I dispute the record as received.

I waive any right to assert that such an investigation or request constitutes an invasion of my privacy. I recognize that such inquiries are in the interest of all persons involved the Rotary District 7120 Youth Exchange Inc. program and I fully consent to such investigations.

IN CONSIDERATION of my acceptance and participation in the Youth Exchange program, I, to the full extent permitted by law, hereby release and agree to save, hold harmless and indemnify, all members, officers, directors, committee members and employees of the participating Rotary Clubs and Districts, and of Rotary International ("Indemnitees"), from any or all liability for any loss, property damage, personal injury or death, including any such liability which may arise out of the negligence of any of the Indemnitees, which may be suffered or claimed by me as a result of an investigation of my background in connection with this affidavit or participation in the Youth Exchange program.

I further agree to conform to the rules, regulations, and policies of Rotary International, the Rotary District 7120 Youth Exchange Inc. program and its affiliates, and understand that my service can be modified or terminated, with or without notice or cause, at any time, at the option of either the Rotary District 7120 Youth Exchange Inc. program or its affiliates, or at my option. I understand and agree that the Rotary District 7120 Youth Exchange Inc. program or its affiliates may, in their sole discretion, decline to accept my application for volunteer services with or without cause.

**I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ABOVE AFFIDAVIT, WAIVER, CONSENT AND RELEASE, AND THAT I SIGN THIS FORM VOLUNTARILY.**

Signature of Applicant (Host Father)	Please Print Name	Date
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Host Father Government identification (e.g. Social Security Number): \_\_\_\_\_ \*

Signature of Applicant (Host Mother)	Please Print Name	Date
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Host Mother Government identification (e.g. Social Security Number): \_\_\_\_\_ \*

**\*if you do not wish to write your SSN on this form, please call Spectrum Security directly at 800-594-7260**

US Privacy Statement: Privacy Act of 1974 applies. Personal information is being collected to determine the acceptability of the applicant to serve as a volunteer in a Rotary District youth program. It will be used for reference and background, including, but not limited to, criminal and sexual abuse/harassment, checks. Information requested is voluntary. Personal data will not be disclosed, made available or otherwise used for purposes other than those specified, except with the consent of the applicant, or by authority of law. Active files will be kept for three (3) years after cessation of involvement with the program and thereafter will be destroyed

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Rotary District 7120 Youth Exchange Inc. Action

\_\_\_ Accepted \_\_\_ Rejected, \_\_\_\_\_ date      Notice sent to Applicant(s): \_\_\_\_\_ date

In-Home Interview completed \_\_\_\_\_ date      Host Family Agreement Signed \_\_\_\_\_ date

**Host Family Member Affidavit  
Addendum(s)**

To be completed for each additional adult (18 years of age or older) living full or part-time in the home of the applicant(s).

**Family Applicant - Host Father ( Head of Household)** \_\_\_\_\_

Name: \_\_\_\_\_ DOB (dd/mm/yr) \_\_\_\_\_

Relationship to other members of household: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal code \_\_\_\_\_

Home Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Work Phone: \_\_\_\_\_

**WAIVER/CONSENT/RELEASE – Additional Household Member**

I certify that all of the statements in this affidavit, and in any attachments hereto, are true and correct to the best of my knowledge. I also certify that I have not withheld any information that would affect this affidavit unfavorably, if disclosed. I understand that any omission of facts or misrepresentation will result in my elimination from consideration for any volunteer position with the Rotary District 7120 Youth Exchange, Inc. program or its affiliates. I further certify that I understand that Rotary District 7120 Youth Exchange, Inc. program's intent is to deny a position to anyone convicted of a crime of violence or a crime against another person.

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IN CONSIDERATION of my acceptance and participation in the Youth Exchange program, I, to the full extent permitted by law, hereby release and agree to save, hold harmless and indemnify, all members, officers, directors, committee members and employees of the participating Rotary Clubs and Districts, and of Rotary International ("Indemnitees"), from any or all liability for any loss, property damage, personal injury or death, including any such liability which may arise out of the negligence of any of the Indemnitees, which may be suffered or claimed by me as a result of an investigation of my background in connection with this affidavit.

I further agree to conform to the rules, regulations, and policies of Rotary International, the Rotary District 7120 Youth Exchange Inc. program and its affiliates, and understand that my service can be modified or terminated, with or without notice or cause, at any time, at the option of either the Rotary District 7120 Youth Exchange Inc. program or its affiliates, or at my option. I understand and agree that the Rotary District 7120 Youth Exchange Inc. program or its affiliates may, in their sole discretion, decline to accept my application for volunteer services with or without cause.

**I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ABOVE AFFIDAVIT, WAIVER, CONSENT AND RELEASE, AND THAT I SIGN THIS FORM VOLUNTARILY.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Date